



**BOARD OF DIRECTORS
OPEN SESSION MINUTES
Thursday, November 22, 2018**

1. CALL TO ORDER

A meeting of the Board of Directors of Southlake Regional Health Centre was held on the above date at 1730 hours in the Lecture Hall.

The following Directors were present:

D. Dobson (Chair)	P. Horgan
A. Ahmed	A. Jones
Dr. S. Beatty, Chief of Staff	A. Krystal, President & CEO
D. Brouwer	C. Nemni
Dr. E. Chan	Dr. J. Randle
Mayor G. Dawe	P. Roberts
M. Downs	S. Stanton
J. Dunlap	D. Wattling
J. Harris	R. Wilson

Regrets:

S. Hills

The following Senior Staff members were present:

R. Bull, Chief Financial Officer
C. Cecchini, Vice President, Employee Experience and CHRO
R. Gowrie, Vice President, Capital, Facilities & Business Development
H. Hutton, Executive Vice President & Chief Operating Officer
S. Mullin, CEO, Southlake Foundation

D. Dobson, Chair, noted that quorum was present and called the meeting to order.

2. DECLARATION OF CONFLICTS

Board members were asked if there were any perceived conflicts with the agenda; no conflicts were declared.

3. APPROVAL OF AGENDA

The Agenda was approved as circulated.

MOTION:

It was MOVED by P. Horgan and SECONDED by P. Roberts, that the Open Board of Directors' agenda be approved.

CARRIED

R. Wilson joined the meeting.

4. MINUTES OF PREVIOUS OPEN BOARD MEETING

The Minutes of the October 25, 2018 Open Board meeting were approved as circulated.

MOTION:

It was MOVED by J. Harris and SECONDED by S. Stanton, that the Minutes of the October 25, 2018 Open Board of Directors' meeting be approved.

CARRIED

5. PATIENT STORY VIDEO

In follow-up to a patient story brought to the Board in the Spring of 2018, the Board members toured a patient unit that, in the past, had a higher than average pressure injury rate and viewed a story outlining how we now manage pressures injuries at Southlake. The Quality and Clinical teams have done an incredible amount of work that resulted in positive action. The patient story video will be used for multiple purposes including teaching opportunities and fundraising.

6. BUSINESS ARISING

6.1 Board Committee on Quality (BCQ)

P. Horgan, Chair of BCQ noted the following:

- J. Breslin to bring an update to a future Board meeting on End-of-Life and Medical Assistance in Dying.
- Annual HIROC / Legal Report was presented and Southlake has accumulated a strong equity position.
- Risk/Legal Claims, Critical and Never Event reports were reviewed
- D. Dobson was recognized for her recent Health Quality Ontario presentation.

6.2 Finance & Property Committee

P. Roberts, Chair of the Finance & Property Committee noted the following:

- Review of the financial statements for the month of September.
- The Committee requested a more fulsome report on overtime and sick time to come to a future meeting in the new year.
- Master Planning presentation was well received.
- The monthly Capital Development Report and Foundation Report were received for information.

MOTION:

It was MOVED by P. Roberts and SECONDED by S. Stanton, to approve the unaudited September 2018 Financial Statements as presented to and recommended for approval by the Finance & Property Committee.

CARRIED

6.3 Governance and People Committee

- Discussion around Executive Compensation and new directives from the Ministry. P. Horgan is on the OHA Advisory Committee to help brief treasury board on executive compensation and next steps.
- Closed out minutes and prior action plans from Governance and People Committee of the Board.
- Pulse survey was received and reviewed by the Committee.

M. Downs joined the meeting.

7. NEW BUSINESS

7.1 Master Plan

R. Gowrie provided an overview of Master Planning and the importance and need for undertaking it at this time. The Master Plan addresses the site development potential over the longer term. The planning framework for understanding the components of the Master Plan development include:

- Capital planning, including the various procurement models and the approvals process including the role of LHINs, Ministry of Health and Infrastructure Ontario;
- Master Planning, including the approach, process and the major components that make up the master planning, e.g. Clinical Services Planning, Master Program and Master Plan;
- Intersection of Strategic Planning and Master Planning including the leveraging of information developed through the Strategic Plan and translating the strategic initiatives and purpose into programs and physical space;
- Potential project overlaps concurrently planned and/or being undertaken at the same time of the Master Plan development; and,
- Theoretical priority setting framework for identifying project priorities going forward in the short to mid-term.

Southlake is expecting to launch the Master Planning project in early January 2019 with an anticipated completion date by November 2019. The Work plan and Schedule will be finalized once the consulting team(s) are on board. Responses were provided to questions/comments concerning:

- Potential site development options
- Cost of completion
- LHIN involvement in the planning
- Stakeholder engagement

8. NEXT MEETING – THURSDAY, JANUARY 24, 2019 @ 5:30 PM

9. MOTION TO CLOSE OPEN SESSION

There being no further business, it was MOVED by J. Harris and SECONDED by D. Brouwer, to adjourn the meeting at 1836.

November 22, 2018

Date:

Signed:



D. Dobson, Chair